



MAHARASHTRA STATE SEEDS CORPORATION LTD.

"MAHABEEJ BHAVAN" Krishi Nagar, Akola 444104

Phone No. 0724-2455093, 2258480 FAX -0724-2455187

email -hoadmin@mahabeej.com, admn.mahabeej@rediffmail.com

RECRUITMENT NOTICE

The Maharashtra State Seeds Corporation Ltd. a leading Public Sector Undertaking in India, having annual turnover of more than Rs. 400 Crores with its own Research & Development activities with the State of Art facilities including Tissue Culture/Biotechnology Laboratory, wishes to recruit dynamic professionals for the following posts.

1. General Manager (Finance): One Post

Qualification & Experience : Qualified Chartered/Cost Accountant having membership of the Institute of Chartered/Cost and Works Accountant of India. He must have minimum 8 to 10 years experience in financial planning, taxation, financial and cost accounting, management accounting and reporting at senior level. A membership of both the Institute with relevant work experience would be preferred.

Age (Maximum): 50 years.

Pay Scale : Pay Band-4 Rs 37400-67000 Grade Pay Rs 8700/-

Gross initial emoluments approx. Rs. 75,000/- per month + perks i.e. housing, medical reimbursement, CPF/Gratuity, Car, Mobile etc.

2. Deputy General Manager (Internal Audit): One Post

Qualification & Experience : Should be a qualified Chartered Accountant or Certified Financial Analyst or ICWA with minimum five years experience of the post.

Age (Maximum): 40 years.

Pay Scale : Pay Band-3 Rs 15600-39100 Grade Pay Rs 6900/-

Gross initial emoluments approx. Rs. 43,000/- per month + perks i.e. housing, medical reimbursement, CPF/Gratuity, Mobile etc.

3. Company Secretary-cum-Deputy General Manager (Legal): One Post

Qualification & Experience : Membership of the Indian Institute of Company Secretaries. Graduate or Post Graduate in Law with minimum 5 years of handling company law matters and labour, industrial, civil, high courts, consumer/state forum matters in Govt./Semi Govt./Public Sector or reputed company.

Age (Maximum): 40 years.

Pay Scale : Pay Band-3 Rs 15600-39100 Grade Pay Rs 6900/-

Gross initial emoluments approx. Rs. 43,000/- per month + perks i.e. housing, medical reimbursement, CPF/Gratuity, Mobile etc.

The candidates would be reimbursed to and fro IIIrd AC Rail fare only from their present place of residence for attending the interview on production of proof.

Interested candidates should apply on prescribed format given on this web site along with Xerox copies of relevant certificates and Demand Draft of Rs. 500/- drawn in favour of the MSSC Ltd. Akola to the General Manager(Admn), Maharashtra State Seeds Corporation Limited, Mahabeej Bhavan, Krishinagar, Akola (MS) 444 104. Last date for receipt of application at the above address is 25th October, 2011.

Managing Director
MSSC Ltd. Akola



Maharashtra State Seeds Corporation Limited

Registered Office : "Mahabeej Bhavan",Krishi Nagar,Akola 444104
Phone No. :2455093,2258480, email : hoadmin@mahabeej.com, FAX-0724-2455187

BIO – DATA

APPLICATION FOR THE POST OF

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|---|---|----------------------------|-------|---------|---------|-----------------|---------|-----|-----|------|------------|----------|
| 1 | Full Name of the Candidate (in block capital starting with surname) | | | | | | | | | | | |
| 2 | Address | | | | | | | | | | | |
| | Permanent | Address for Correspondence | | | | | | | | | | |
| | | | | | | | | | | | | |
| | Telephone No : | FAX No: | | | | Email Address : | | | | | | |
| 3 | Date of Birth (day/month/year) | / / | | | | | | | | | | |
| | Place of Birth | Domicile State : | | | | | | | | | | |
| 4 | Age as on 1/9/2011 | | Years | | Months | | Days | | | | | |
| 5 | Whether Belonging to (tick whichever is applicable) | SC | ST | VJ A | NT B | NT C | NT D | SBC | OBC | Open | Ex. Ser | P. H. |
| | Mention Caste/Sub-Caste (enclose Caste Validity Certificate) | | | | | | | | | | | |

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|----|---|-----------------|-----------------|--------------------------------------|----------------------------|-------------------|
| 6 | Mother Tongue | | | | | |
| 7 | Languages Known | Read | | | | |
| | | Write | | | | |
| | | Speak | | | | |
| 8 | Qualifications (including additional Qualification etc) | | | | | |
| | Name of Board / University/ Institute | Diploma /Degree | Year of passing | No.of attempt and % of marks & Class | Subjects of specialization | |
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| 9 | Experience | | | | | |
| | Name of the Employer | Post Held | Period | | Pay Scale | Reason of leaving |
| | | | From | To | | |
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| | Special Experience in seed industry etc. if any | | | | | |
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| 10 | Computer Training / Knowledge | | | | | |
| 11 | Extra Curricular Activities | | | | | |

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|----|---|------------------------|-----------------------------|------------------|
| 12 | Details of Demand Draft enclosed | Name of Bank and place | DD No. and Date | DD Amount. |
| | | | | |
| 13 | References | | | |
| | Name | Position | Address with Telephone Nos. | |
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| | | | | |
| 14 | Marital Status | : Married/Unmarried | No. of Children | No.of Dependents |
| 15 | Are you an Ex-serviceman | | | |
| 16 | Have you ever worked /trained in this Corporation, if so, name of Post & period | | | |
| 17 | Any other information you wish to supply | | | |
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I certify that the above facts and statement and answers to the question are true to the best of my knowledge and belief without consequential omissions of any kind whatsoever and I understand that any mis-statement and suppression of facts, if any, noticed subsequently will subject to immediate dis-qualification/ dismissal in case I am selected for the post.

Dated :

Place :

(Signature of the Applicant)

Ful Name : _____

Encl:1) _____ (2) _____

3) _____ (4) _____

5) _____ (6) _____

Note :

- Must enclose necessary attested copies of all certificates for the items mentioned above.
- Application without requisite necessary documents shall be rejected.